



CITY OF MESA
invites applications for the position of:
Assistant City Prosecutor I

SALARY: \$76,374.48 - \$113,022.00 Annually

OPENING DATE: 06/24/22

CLOSING DATE: 07/14/22 11:59 PM

DESCRIPTION/DUTIES:

This recruitment will be used to fill two vacancies. This classification has been designated as a non-classified, non-merit system, at-will position.

An Assistant City Prosecutor I performs entry-level, professional legal work in the preparation and prosecution of cases in municipal court. An attorney in this class is given an extensive orientation in criminal prosecution activities and the various components of the criminal justice system.

Responsibilities include negotiating cases and plea agreements; conducting bench and jury trials; presenting motions, pleadings, and arguments in court; and interviewing witnesses, Police Officers, victims, and others. This class is also responsible for performing some appellate work and related duties as required.

This class is distinguished from the next higher-level classification, Assistant City Prosecutor II, by the latter's increased responsibilities and greater degree of legal and administrative knowledge and expertise. Employees in this class may progress by noncompetitive promotion to Assistant City Prosecutor II upon meeting the specific criteria-based promotion requirements. This class is supervised by an Assistant City Prosecutor III, the Chief Assistant City Prosecutor or the City Prosecutor who reviews work closely during initial training; however, incumbents may receive functional supervision from an Assistant City Prosecutor II or an Assistant City Prosecutor III on a special project basis. However, incumbents are eventually expected to handle trial work independently and under more general supervision. This class is FLSA exempt-professional. (Part-time employees in this class are FLSA nonexempt).

Please refer to the link below for the full job description and additional information regarding assignments, preferred qualifications, and essential functions.

QUALIFICATIONS & REQUIREMENTS:

Employee Values: All employees of the City of Mesa are expected to uphold and exhibit the City's shared employee values of Knowledge, Respect, and Integrity.

Minimum Qualification Required. Graduation from a school of law, accredited by the American Bar Association, with a Juris Doctor Degree.

Special Requirements. Active membership in the Arizona State Bar Association at the time of application. For this position, an individual receiving a conditional offer of employment from the City of Mesa must pass a background investigation through the City of Mesa Police Department, the Arizona Department of Public Safety, and Federal Bureau of Investigation prior to commencing employment with the City of Mesa.

Preferred/Desirable Qualification. Some (6 months - 1 year) experience in the practice of law, including trial work, as a legal intern, law clerk, or practicing attorney is preferred.

LINK TO JOB DESCRIPTION:

<http://apps.mesaaz.gov/JobDescriptions/Documents/JobDescriptions/cs4701.pdf>

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The City of Mesa respects, values, and welcomes diversity in our workforce. To this end, we encourage all interested people to apply. Human Resources reserves the right to close positions without prior notification.

APPLY ONLINE AT:

<https://www.governmentjobs.com/careers/mesaaz>

PO Box 1466
Mesa, AZ 85211-1466
480-644-2758
480-644-3240

Posting #11823
ASSISTANT CITY PROSECUTOR I
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jobs.info@mesaaz.gov
