



Job Posting - Public Defender

Description:

This classification has been designated as an independent contract position.

The Chandler Municipal Court is seeking a part time public defender to perform legal representation to indigent clients and prepare cases for defense in all phases of court proceedings. Attorneys are expected to prepare, negotiate, and litigate cases, represent individual clients in courtroom hearings, and negotiations, and follow the department guidelines and standards to effectively manage case files.

To apply, please email Jennifer.harrold@chandleraz.gov your resume and cover letter by May 5, 2021.

Duties and Responsibilities:

Provide legal representation to indigent clients in the defense and resolution of cases.

Prepare and appear at all Court proceedings pertaining to assigned defendants, including, but not limited to, pretrial conferences, motions, jury and nonjury trials, evidentiary hearings, sentence reviews, revocation of probation hearings, special hearings, oral arguments, sentencings, orders to show cause, appeal proceedings and special actions as well as appeals to higher courts.

Manage assigned legal cases, confer with participants, negotiate agreements, and litigate and resolve cases.

Knowledge, skills and abilities:

Knowledge of State of Arizona criminal and civil statutes, rules, administrative orders, and applicable federal rules and regulations.

Skill in interpreting and explaining legal standards and procedures, applicable federal and state rules and regulations.

Skill in reviewing legal documents, extracting relevant information, evaluating legal issues and legal system variables, and negotiating agreements.

Skill in communicating logical, clear, and effective written and oral arguments.

Ability to establish and maintain cooperative working relationships with clients, co-workers, attorneys, representatives of law enforcement agencies, courts, employees of other departments, the public, and other participants in the justice system.

Minimum Qualifications:

Juris doctorate degree from an accredited, ABA approved law school.

Must be licensed by the State bar of Arizona to practice law in the state of Arizona.

Must pass a background investigation.

